



## RISE URBAN LEADERSHIP FELLOWS PROGRAM APPLICATION PREP DOCUMENT

**Before starting the online application form, all applicants are strongly encouraged to:**

1. Review all questions in this application prep document;
2. Request your two (2) required letters of recommendation right away;
3. Draft and edit your responses;
4. Collect and assemble the required attachments: resume, professional bio, and headshot; and,
5. Once you've completed the above, copy and paste the final draft of your responses into the online application form and upload all required attachments.

**Please note that this preparation document is not a substitute for completing the online application and will not be accepted in its place.**

Should you have any questions, please reach out to our team at [fellows@risesandiego.org](mailto:fellows@risesandiego.org).

---



## CONTACT INFORMATION

<b>Name</b> ( <i>First, Middle, Last</i> )	
<b>Preferred Name</b>	
<b><u>Preferred Pronouns</u></b>	
<b>Residential address</b> <ul style="list-style-type: none"><li>• <i>Address</i></li><li>• <i>City</i></li><li>• <i>State ZIP/Postal Code</i></li></ul>	
<b>Mailing address</b> (if different from above) <ul style="list-style-type: none"><li>• <i>Address</i></li><li>• <i>City</i></li><li>• <i>State ZIP/Postal Code</i></li></ul>	
<b>Phone / Email</b> <ul style="list-style-type: none"><li>• <i>Personal phone</i></li><li>• <i>Personal email</i></li><li>• <i>Work phone</i></li><li>• <i>Work email</i></li></ul>	
<b>Best email to reach you</b> (select one) <ul style="list-style-type: none"><li>• <i>Work</i></li><li>• <i>Personal</i></li></ul>	
<b>Best phone number to reach you</b> (select one) <ul style="list-style-type: none"><li>• <i>Work</i></li><li>• <i>Personal</i></li></ul>	
<b>Best time to call</b> (please check all that apply) <ul style="list-style-type: none"><li>• <i>Morning</i></li><li>• <i>Afternoon</i></li><li>• <i>Evening</i></li></ul>	
<b>Preferred method of contact</b> (select one) <ul style="list-style-type: none"><li>• <i>Phone</i></li><li>• <i>Email</i></li><li>• <i>Either/both</i></li></ul>	

---

**DEMOGRAPHICS**

<p><b>Date of birth</b> (mm/dd/yyyy)</p>	
<p><b>Age range</b> (select one)</p> <ul style="list-style-type: none"> <li>• 18-25</li> <li>• 26-35</li> <li>• 36-45</li> <li>• 46-55</li> <li>• 56 +</li> </ul>	
<p><b>Do we have permission to celebrate your birthday?</b> (select one)</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> <li>• Ask me before doing so</li> </ul>	
<p><b>Gender</b> (select one)</p> <ul style="list-style-type: none"> <li>• Female</li> <li>• Male</li> <li>• Genderqueer or non-binary</li> <li>• Other</li> <li>• Prefer not to disclose</li> </ul>	
<p><b>Are you of Hispanic or Latino descent?</b></p> <ul style="list-style-type: none"> <li>• No, not of Hispanic, Latino, or Spanish origin</li> <li>• Yes, Mexican, Mexican American, Chicano</li> <li>• Yes, Puerto Rican</li> <li>• Yes, Cuban</li> <li>• Yes, another Hispanic, Latino, or Spanish origin (please specify—for example, Salvadoran, Dominican, Colombian, Guatemalan, Spaniard, Ecuadorian, etc.):</li> </ul>	

**Please check one or more of the following groups in which you consider yourself to be a member: (select one)**

- *American Indian or Alaska Native (Navajo Nation, Blackfeet Tribe, Mayan, Aztec, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, etc.)*
- *Asian (Chinese, Vietnamese, Filipino, Korean, Asian Indian, Japanese, Pakistani, Cambodian, Hmong, etc.)*



<ul style="list-style-type: none"><li>• <i>Black or African American (African American, Jamaican, Haitian, Nigerian, Ethiopian, Somali, etc.)</i></li><li>• <i>Pacific Islander (Native Hawaiian, Samoan, Chamorro, Tongan, Fijian, Marshallese, etc.)</i></li><li>• <i>White (German, Irish, English, Italian, Lebanese, Egyptian, etc.)</i></li><li>• <i>Prefer not to disclose</i></li><li>• <i>Other (please specify)</i></li></ul>	
<b>Nationality</b> <i>(optional)</i>	
<b>Language(s) fluent in (spoken/read/written)</b> <i>(optional)</i>	
<b>Primary language</b> <i>(optional)</i>	
<b>Years in San Diego</b> (select one) <ul style="list-style-type: none"><li>• <i>0 - 5</i></li><li>• <i>6 - 10</i></li><li>• <i>11 - 15</i></li><li>• <i>16 - 20</i></li><li>• <i>21 - 25</i></li><li>• <i>26 - 30</i></li><li>• <i>30 +</i></li></ul>	

**Geographic neighborhoods, communities, and regions you represent:**

**Cultural/social/faith/ideological or other communities you believe you represent:**



**Additional identities or communities you believe you represent that are not named above:**

---

**EDUCATION**

<p><b>Graduating high school or GED provider</b></p> <ul style="list-style-type: none"> <li>● <i>School name</i></li> <li>● <i>City</i></li> <li>● <i>State/Province</i></li> <li>● <i>Country</i></li> </ul>	
<p><b>Colleges or universities attended</b></p> <p>For <u>each</u> college or university, please list:</p> <ul style="list-style-type: none"> <li>● <i>School name</i></li> <li>● <i>City / State</i></li> <li>● <i>Country</i></li> <li>● <i>Major / minor or concentration</i></li> </ul>	
<p><b>Degree(s) earned</b> (please check all that apply)</p> <ul style="list-style-type: none"> <li>● <i>Associate's</i></li> <li>● <i>Bachelor's</i></li> <li>● <i>Master's</i></li> <li>● <i>Doctorate</i></li> <li>● <i>Not applicable</i></li> </ul>	
<p><b>Professional certificates earned</b></p>	

---

## EMPLOYMENT

<p><b>Occupation</b> (select all that apply)</p> <ul style="list-style-type: none"> <li>● <i>Architecture and Engineering</i></li> <li>● <i>Arts, Design, Entertainment, Sports and Media</i></li> <li>● <i>Building and Grounds Cleaning and Maintenance</i></li> <li>● <i>Business and Financial Operations</i></li> <li>● <i>Community and Social Service</i></li> <li>● <i>Computer and Mathematical</i></li> <li>● <i>Construction and Extraction</i></li> <li>● <i>Educational Instruction and Library</i></li> <li>● <i>Farming, Fishing and Forestry</i></li> <li>● <i>Food Preparation and Serving Related</i></li> <li>● <i>Healthcare Practitioners and Technical Healthcare Support</i></li> <li>● <i>Installation, Maintenance and Repair</i></li> <li>● <i>Legal</i></li> <li>● <i>Life, Physical and Social Science Management</i></li> <li>● <i>Military Specific</i></li> <li>● <i>Office and Administrative Support</i></li> <li>● <i>Personal Care and Service</i></li> <li>● <i>Production</i></li> <li>● <i>Protective Service</i></li> <li>● <i>Sales and Related</i></li> <li>● <i>Transportation and Material Moving</i></li> </ul>	
<p><b>Job title</b></p>	
<p><b>Employer information</b></p> <ul style="list-style-type: none"> <li>● <i>Company name</i></li> <li>● <i>City, State</i></li> <li>● <i>Country</i></li> </ul>	
<p><b>Type of organization</b> (select one)</p> <ul style="list-style-type: none"> <li>● <i>Accounting</i></li> </ul>	



<ul style="list-style-type: none"> <li>● <i>Advertising/Public Relations</i></li> <li>● <i>Architecture</i></li> <li>● <i>Arts</i></li> <li>● <i>Business/Industry</i></li> <li>● <i>Education</i></li> <li>● <i>Financial</i></li> <li>● <i>Government</i></li> <li>● <i>Health</i></li> <li>● <i>Labor</i></li> <li>● <i>Law Enforcement</i></li> <li>● <i>Legal</i></li> <li>● <i>Manufacturing</i></li> <li>● <i>Marketing</i></li> <li>● <i>Media</i></li> <li>● <i>Real Estate</i></li> <li>● <i>Religion</i></li> <li>● <i>Social Services</i></li> <li>● <i>Technology</i></li> <li>● <i>Utilities</i></li> </ul>	
<p><b>Industry</b> (select one)</p> <ul style="list-style-type: none"> <li>● <i>For-profit</i></li> <li>● <i>Nonprofit</i></li> <li>● <i>Government or civic institution</i></li> <li>● <i>Volunteer</i></li> <li>● <i>Other (please specify)</i></li> </ul>	

---



## ANTICIPATED COMMITMENTS

Please list any other development program, school, or work/job commitments that you plan to be involved in during the 2024-25 RISE Fellows program year:

---

**PROGRAM DETAILS**

<p><b>Have you applied to the RISE Urban Leadership Fellows Program in the past?</b> (select one)</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	
<p><b>For which program year(s) did you previously apply?</b> (select all that apply)</p> <ul style="list-style-type: none"> <li>• 2015-16</li> <li>• 2016-17</li> <li>• 2017</li> <li>• 2018</li> <li>• 2019</li> <li>• 2020-21</li> <li>• 2021-22</li> <li>• 2022-23</li> <li>• 2023-24</li> </ul>	
<p><b>How did you learn about the RISE Fellows program?</b> (select one)</p> <ul style="list-style-type: none"> <li>• <i>RISE San Diego website</i></li> <li>• <i>Internet search (Google, Yahoo, etc.)</i></li> <li>• <i>Social media (Twitter, Facebook, Instagram, LinkedIn)</i></li> <li>• <i>Referred by a member of the RISE familia (fellow, alumni, faculty, staff, board, other)</i></li> </ul>	
<p><b>If you selected “referred by a member of the RISE familia,” which familia member(s) referred you?</b></p>	
<p><b>Who will be providing your recommendation letters?</b></p> <p><b>Recommendation #1</b></p> <ul style="list-style-type: none"> <li>• <i>Name</i></li> <li>• <i>Email address</i></li> </ul>	



**Who will be providing your recommendation letters?**

**Recommendation #2**

- *Name*
- *Email address*

--



<ul style="list-style-type: none"> <li>• <i>Name</i></li> <li>• <i>Email address</i></li> </ul>	
<p><b>Which of the following sectors are most likely to align with your interests?</b> (select all that apply)</p> <ul style="list-style-type: none"> <li>• <i>Social entrepreneurship</i></li> <li>• <i>Public service</i></li> <li>• <i>Government and policy</i></li> <li>• <i>Public education</i></li> <li>• <i>Arts and cultural enterprise</i></li> <li>• <i>Community organizing</i></li> </ul>	

1. **Why are you applying to the RISE Urban Leadership Fellows Program?**
  2. **What do you expect to contribute to the leadership fellows program? What do you hope to gain from the program?**
  3. **Who are you? How would you describe yourself? What makes you uniquely you? How has your self-identity shaped the way you engage with the community?**
  4. **How do you define leadership? What are the most important elements of leadership? What are the least important elements of leadership? How do you describe your style of leadership?**
  5. **How have you demonstrated your leadership in designing or delivering programs for community members? Please provide a specific example.**
  6. **What are your key strengths? How have you used those strengths when engaging in community work? What are areas of growth or opportunity?**
  7. **How do you approach collaboration? How do you collaborate with community members with similar approaches, ideas, perspectives, and wants? How do you collaborate with community members with opposing approaches, ideas, perspectives, and wants? Please provide specific examples**
  8. **What is one specific issue or problem your community is currently facing? What is the cause of this issue? What impact is this issue having on community members? What steps need to be taken to address and change it?**
  9. **What is one thing about yourself not addressed by the previous questions that you believe is important for the selection committee to consider you to become a RISE fellow?**
-



## **PROGRAM COMMITMENT**

**The RISE Urban Leadership Fellows Program commitments are:**

- Attendance and participation at four (4) all-day forums. Each forum is three (3) full days (Friday- Sunday) and are held once a quarter.
- Attendance and participation at three (3) required technical sessions. Each technical session is three hours long and scheduled to take place between each forum.
- Devoting up to five (5) hours each month to additional training, cohort meetings, and individual work with program faculty.
- Collaboratively developing and leading a Community Action Project that builds throughout the program year, putting new knowledge and skills into action.
- Development of a Personal & Professional Excellence Plan.

***If selected, I am fully prepared to be an active participant by attending all sessions, being fully involved, and devoting the time and resources required to complete the RISE Urban Leadership Fellows program.***

**[You will be asked to type your name in the form to acknowledge and accept.]**

---



## REQUIRED DOCUMENT UPLOADS

1. A recent copy of your **résumé** or **curriculum vitae** (PDF or Word .doc or .docx format only)
2. A **professional biography**, 300 words maximum. (PDF or Word .doc or .docx format only)
3. A **quality, high-resolution headshot**. The photo does not need to be taken by a professional photographer, but should be professional in appearance. (.jpg, .jpeg, or .png format only, with a minimum resolution of 300dpi and a maximum file size of 1MB)
4. **Two (2) letters of recommendation**: Applicants are required to provide recommendations from people familiar with your leadership capacity and efforts in the urban community. **The recommendation letters will be uploaded on application portal.**